

Appendix 2

MINUTES - EAST CHILDREN LEEDS LEADERSHIP TEAM

Meeting held 15th July 2010 (Temple Newsam House)

Item	Description	Action
1	Welcome, apologies and introductions.	
1.1	Ken Morton Rosaleen Hamer Richard Mellard Chris Walton John Woolmer Neil Bowden Dave Weetman Mike Haworth Kevin Paynes Christine Street Pam Hill Margaret Green Ann Nicholl Yvonne Butterfield Richard Norton Jon Lund Mandy Voller	DCSU – Locality Enabler - East Head Teacher & Cluster Rep – Seacroft Manston Head Teacher & Cluster Chair – Temple Newsam Halton Head Teacher & Cluster Chair – Inner East East North East Area Management Area Youth Service Manager Manager MAST Team Education Leeds School Improvement Adviser – Education Leeds Job Centre Plus Head of Service – Children’s Services – NHS Leeds NHS Leeds Primary – East Leeds Governors Rep Integrated Services Leader – Seacroft / Manston VCFS – Re’new Youth Offending Service Education Leeds – Attendance Adviser
1.2	In attendance:	
	William Newham	DCSU - Support
1.3	Apologies Received:	
	Tim Bean Jane Addy Cath Lennon Jackie Claxton Ruddock Til Wright Flavia Doherty Cllr Thomas Murray Jeannette Morris-Boam Cllr Veronica Morgan Nahid Rasool Diane Reynard Jackie Goodwin Diane Brown John Roche Ian Garforth Jason Minott	Head Teacher & Cluster Chair – Brigshaw Federation Cluster Chair – Garforth Head Teacher (Secondary) Integrated Services Leader – Temple Newsam / Halton Education Leeds – Integrated Children’s Services VCFS – Relate Leeds East Area Committee Children’s Champion VCFS – Leeds Voice East Area Committee Children’s Champion VCFS – Shantona Head Teacher – SILC Integrated Services Leader – Inner East NHS Leeds – East/North East CAMHS CYPSC – Service Delivery Manager – East Secondary – East Leeds Governors Rep Community Sports Officer – East

- 1.4 Ken Morton welcomed colleagues to the meeting and introductions were made.

2 Minutes of the last meeting and matters arising.

- 2.1 The minutes of the last Leadership Team held on Thursday 27th May 2010 were agreed as an accurate record of the meeting.

2.2 Matters Arising:

- Following Angela Bailey leaving Ken Morton agreed to pick up reporting from the clusters to the leadership team with Martyn Stenton as part of his work around partnership arrangements.
- It was agreed that Jackie Claxton will come back to the next meeting with recommendations for taking forward the East Family Support Sub Group.

JCR

3 Children's Services Transformation Programme

- 3.1 Ken Morton delivered an update on progress with the Children's Services Transformation Programme and briefly updated how it is proposed locality working will be strengthened through the introduction of Well Being teams and Child Protection teams as part of the redesign of an integrated children's services.

- 3.2 Ken then elaborated on the Integrated child protection function and integrated wellbeing function:
- **Child protection teams** to comprise a local social care team with a team manager providing a more local social care delivery.
 - **Well Being Teams:** The aim will be to deliver better access to a coherent group of targeted professionals to work alongside and support strong universal provision, develop a better interface with specialist services, specifically social care and to increase the effectiveness of services supporting vulnerable children.
 - In terms of geography Well-being teams to be proportionate to the level of need but the average will be at a double cluster level.
 - The proposal is to use a caseworker / keyworker model with a core team made from Youth Services, CAMHS, Health Visitors pending current national development around local NHHS model, some central Behaviour and Inclusion Services, Family support Staff. This team will then work alongside other local partners e.g. YOS, ALMO, Job Centre Plus, Local GPs, School Inclusion Leads, VCFS Network, CAB, Adult Mental Health, Adult Social care to support vulnerable children and families.
 - The team will preferably be co-located and managed by a single wellbeing team leader, enabling the local direction of resources to meet need.

Ken added that this concept / model will continue to be supported as a way of working in Leeds by the new DCS Nigel Richardson.

Ken commented that the extent of what will be viable will not be known until October following the CSR.

- 3.3** Following discussion key points / comments made were as follows:
- Chris Walton queried whether a decision has been made around the 3/5 area issue. Ken updated that this is being discussed at CLT and Cabinet this month and the prevailing wind is 3.
 - Neil Bowden queried the timescales for implementation. The approach will be piloted in the south with the intention that Well Being teams will be up and running city wide by April 2011. Ken added that we need to go back and look at what we are doing currently and what we have to do statutorily.
 - Eleanor Brazil (Interim DCS) is also working with Nigel Richardson (New DCS) to draw up the new senior leadership structure. Nigel Richardson is due to start in late September 2010 and there will not be any re-starting of work or change in direction of travel.
 - Ken commented that a significant amount of work will be taking place over the summer period and it was agreed that the focus of the next leadership team will be a wider update and discussion on the transformation programme and development of the well being teams in particular.

4 Children's Trust Arrangements

- 4.1 Feedback from 2nd Children's Trust Board:** Key messages from the second Children's Trust Board (CTB) circulated with the agenda and papers. Members of the leadership team confirmed that they have been receiving communications around CTB developments.
- There are now 5 Head Teachers on the CTB and local representation will be discussed at the September meeting.
 - Cllr Blake (Lead member for Children's Services) will chair the board from next meeting onwards.
 - Consultation is to commence for the new CYPP for 2011-2014 based on improving safeguarding, improving early years and primary outcomes, and better outcomes at 18 and 19 through improved participation and engagement.
 - The Board agreed a number of proposals to take forward governance arrangements. Current Area Leadership Teams to continue on in interim and clusters encouraged to develop their governance arrangements if they haven't already.
- 4.2** Ken updated that Eleanor Brazil and James Rogers went to the Improvement Notice Review Meeting. Feedback was that it was a good meeting with acknowledgement that good progress is being made and there are signs of improvement. There is confidence that

we are moving in the right direction and acknowledgement of some of the complexity around issues incorporated in the Transformation Programme. Children and young people's social care exceeded the targets they were set.

5 Integrated Working

- 5.1 ISL Update:** Yvonne Butterfield delivered a comprehensive update on the work of the ISLs highlighting particular issues for the east wedge. Key point / comments made were as follows:
- ISLs committed to producing a communications newsletter for the East.
 - Strengthening information sharing practice
 - Clusters looking jointly at the types of cases that are submitted to the Intervention Panel.
 - Workshops held for Refresher CAF and Charing Skills
 - Continuing to identify where there are workforce development needs and passing on to Workforce Development Team
 - ISLs from each area producing highlight reports that go to the Integrated Processes Board including work undertaken in each of the clusters, identification of potential problems to aid service development.
 - All ISLs involved in individual cases to try to move them on and supporting practitioners in the process.
 - Involved in improving the filtering system at the contact centre to ensure right service at the right time for CYP and Families.
 - Involved in presenting integrated processes briefings.
 - On going changes and developments for both IP and CL panels i.e. de-escalation of social care cases and new procedures for children before they come into care.
 - Influencing improvements on existing service provision. E.g. Family Hub.
 - Comprehensive inner Cluster Action plans being updated to include integrated working.
- 5.2** Yvonne went on to identify what the East Leadership team can do to support the ISLs
- Continue to ensure staff use the processes i.e. request for services forms, CAF, information sharing, intervention panels, children leads panels.
 - Continue to speak to ISLs regarding blockages and communication breakdown.
 - Gaps in service provision – let us know when you come across these.
 - Have you got CAF and other integrated processes tools embedded in your individual agencies/schools policies and procedures? If not ISLs can help with this.

Children Leeds East

- 5.3 It was agreed that Children Leeds Panels would be added as an item for discussion at a future meeting.

6 East Reports

- 6.1 Ken Morton delivered brief updates on the **East Area Inclusion Partnership** and **East 14-19 Confederation**.

7 AOB

- 8.1 No additional items were raised.

8 Date and time of next meeting / meeting schedule.

- 8.1 It was agreed that a forward plan of meeting dates for the East Leadership Team, Area Inclusion Partnership and 14+ Confederation would be circulated to the leadership team once confirmed. Cluster Partnership meeting dates to be added to this calendar once confirmed.

East – Children’s Services Leadership Team				
Date		Time		Venue
14 th	October	2010	8:30 – 10:30	Temple Newsham House